



**FY 2024 Family Violence Prevention
and Services (FVPS) Grant Program
Notice of Funding Availability (NOFA)**

Online Submission Deadline: September 29, 2023, 11:59 PM

**Funded by:
State of Maryland and the U.S Department of Health and Human Services
(CFDA# 93.671)**

Governor's Office of Crime Prevention, Youth, and Victim Services
100 Community Place
Crownsville, Maryland 21032-2022
(410) 697-9338
www.goccp.maryland.gov

Wes Moore, Governor
Aruna Miller, Lt. Governor
Dorothy Lennig, Esq., Executive Director

ELIGIBILITY

Funding through this competitive application is open to the comprehensive domestic violence service providers in Maryland. The Family Violence Prevention and Service Grant is intended to be used exclusively to prevent incidents of family violence, domestic violence, and dating violence, as well as to meet the needs of all victims and their dependents, including those in the underserved communities.

IMPORTANT LINKS

[Application Instructions: http://goccp.maryland.gov/wp-content/uploads/NOFA-application-instructions.pdf](http://goccp.maryland.gov/wp-content/uploads/NOFA-application-instructions.pdf)

[Grants Management System \(GMS\):
http://goccp.maryland.gov/grants/](http://goccp.maryland.gov/grants/)

GMS submission is required; Hard copy applications are not accepted.

Purpose

Thank you for applying for the **Family Violence Prevention and Services Program (FVPS)** from the **Governor's Office of Crime Prevention, Youth, and Victim Services (Office)**. The primary purpose of this program is to prevent incidents of family violence, domestic violence, and dating violence and to meet the needs of all victims and their dependents, including those in the underserved communities. Services may include a 24-hour hotline, safe accommodations, therapeutic counseling, legal counseling, and court accompaniment. The federal priorities for FVPS funding are sheltering and supportive services.

These efforts support the Governor's Office of Crime Prevention, Youth, and Victim Services' objective of improving victim services for Maryland residents by identifying and establishing resources to assist victims in achieving self-sufficiency, improving victim safety, and ensuring victims and the community are aware of their rights and resources.

The Office has made a number of changes to help provide you with the most flexibility to access FVPS funding so that you can continue to deliver invaluable resources to Marylanders. Please read this notice carefully.

If you need application assistance, please contact:

Terri Ricks
STOP VAWA Grant Monitor
410-697-9312
terri.ricks1@maryland.gov

Glenn Grayman
Assistant Director of Grants Administration
410-697-9334
glenn.grayman1@maryland.gov

If you need assistance with program criteria or have questions on program design, please contact:

Rebecca Allyn
Victim Services Program Manager
410-697-9384
rebecca.allyn@maryland.gov

Will vanWisse
Administrative Program Manager
410-697-9341
will.vanwisse@maryland.gov

The Governor's Office of Crime Prevention, Youth, and Victim Services' success is measured by subrecipient success. It is critical that we hear from you, our customers. The Moore-Miller administration is committed to providing the best possible customer service to our citizens. To share your ideas on how the Office can best serve you and provide support, please email the above program manager to provide your feedback or complete a three question customer experience survey [customer experience survey](#).

Governor's Office of Crime Prevention, Youth, and Victim Services Mission:

To serve as a coordinating office that advises the Governor on criminal justice strategies. The office plans, promotes, and funds efforts with government entities, private organizations, and the community to advance public policy, enhance public safety, reduce crime and juvenile delinquency, and serve victims.

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I. ELIGIBILITY CRITERIA

A. General

The Comprehensive Domestic Violence Service Providers, as outlined in the Program Description Section below, are eligible to submit no more than one application for FVPS funding.

B. Non-profit – 501(c)(3)

An organization must provide proof of this status by submitting a copy of its status letter from the IRS with the application. The requirements for obtaining 501(c)(3) status can be found on the Internal Revenue Service website (www.irs.gov); search for Publication 557, “Tax-Exempt Status for Your Organization.” If the IRS letter is not available, a letter from your organization’s authorized official listing officers, bylaws, and/or articles is permissible until such time that a copy can be obtained from the IRS.

C. Faith-Based Organizations

Faith-based organizations applying for grant funding do not have to relinquish or modify their religious identity (e.g., remove religious symbols) to be considered eligible applicants. However, grant funding may not be used to fund any inherently religious activity, such as prayer or worship. Organizations may continue to engage in inherently religious activities; however, such activities may not coincide with activities funded by the grant—i.e., such religious activities must be separate (in time and place) from the grant funded activity. Further, any participation in religious activities by individuals receiving services provided under the grant must be voluntary.

II. PROGRAM DESCRIPTION

A. Requiring Agency

Governor’s Office of Crime Prevention, Youth, and Victim Services (Office)

B. Opportunity Title

Family Violence Prevention and Services (FVPS) Grant

C. Funding

All available funding is open and competitive for the 19 comprehensive domestic violence programs as designated by COMAR. Applications will be scored appropriately.

All funding is contingent upon the Governor’s Office of Crime Prevention, Youth, and Victim Services’ receipt of the specified grant funds from the U.S. Department of Health and Human Services (DHHS). As of the posting of this NOFA, Maryland has not received its state allocation from DHHS.

D. Submission Date

September 29, 2023 by 11:59 PM

E. Anticipated Period of Performance

October 1, 2023 to September 30, 2024

F. Funding Opportunity Description

FVPS is funded through the federal Family Violence Prevention and Services Act (FVPSA) from the U.S. Department of Health and Human Services (DHHS).

This grant program makes temporary shelter environments and supportive services available through a network of local domestic violence services programs. These programs provide comprehensive services to meet the specific needs of domestic violence victims and their families. Providing these services locally increases the likelihood that victims will benefit from these services and that there shall be appropriate linkages to other community-based services as needed. Additionally, provision of services fosters a coordinated community approach to serving domestic violence victims that includes partnerships with law enforcement, courts, hospitals, local departments of social services, and other related support agencies. **The narrative should identify the partnering agencies and their level of involvement with the applicant agency and this project.**

Additionally, FVPS is designed to support the establishment, maintenance, and expansion of programs and projects:

- to prevent incidents of family violence, domestic violence, and dating violence;
- to provide immediate shelter, supportive services, and access to community-based programs for victims of family violence, domestic violence, or dating violence, and their dependents; and
- to provide specialized services for children exposed to family violence, domestic violence, or dating violence, underserved populations, and victims who are members of racial and/or ethnic minority populations.

The chart below displays the FY 2024 allocated amount for each entity. Applications will be competitively reviewed. Each agency below can apply up to the amount provided in the chart that follows. Final funding amounts will be dependent on application review as well as Maryland's FVPS award from DHHS.

<u>Organization</u>	<u>Amount</u>
Mid-Shore Council on Family Violence	\$78,510.00
YWCA of Annapolis and Anne Arundel County	\$179,342.00
CASA Citizens Assisting and Sheltering the Abused, Inc.	\$34,250.00
Family Crisis Resource Center, Inc.	\$132,198.00
Southern Maryland Center for Family Advocacy	\$108,759.00
Family Crisis Center of Baltimore County, Inc.	\$203,016.00
Life Crisis Center, Inc.	\$47,606.00
Center for Abused Persons	\$10,836.00
Domestic Violence Sexual Assault Resource Center (Dove Center)	\$48,994.00
Montgomery County, Maryland	\$15,398.00
Sexual Assault/Spouse Abuse Resource Center, Inc. (SARC)	\$88,599.00
House of Ruth Maryland, Inc.	\$444,008.00
Heartly House, Inc.	\$175,591.00
HopeWorks of Howard County, Inc.	\$47,561.00
Family and Children's Services of Central Maryland, Inc.	\$253,576.00
TurnAround, Inc. (Baltimore County)	\$88,567.00
Community Crisis Services, Inc. (formerly Family Crisis Center, Inc. of Prince George's County)	\$168,651.00
Calvert County Health Department	\$2,195.00

III. PROGRAM REQUIREMENTS

A. General Grant Requirements

Under FVPS, subrecipients shall abide by the following grant requirements, which must be documented within your narrative as appropriate:

- Operate a domestic violence program designed to meet the needs of victims of domestic violence and their families.
- Provide victims with assistance with developing a safety plan upon an incident or threat of domestic violence.
- Target unserved or underserved populations for provision of domestic violence services.
- Employ professional and paraprofessional staff and volunteers who shall have training or experience in interviewing persons in crisis and providing supportive services.
- Collaborate with appropriate entities within the geographic area and enhance service provision to victims and their families.
- Collect and retain basic identifying and demographic data concerning the applicants for service and nature of the request for service.
- Collect and retain data concerning the services rendered to each applicant for service.
- Maintain statutorily required civil rights statistical data on victims served by race, national origin, sex, age, and disability.
- Maintain the confidentiality of client-counselor information as required by state and federal law. Sub-recipients may not disclose any identifying information regarding an applicant or recipient of service to any agency or individual without written consent from the applicant or recipient except as required by State law regarding the reporting of cases of suspected child abuse or neglect.
- Not use or reveal any research or statistical information furnished under this program by any person or identifiable to any specific private person for any person for which such information was obtained, except as otherwise provided by federal law.
- Submit an annual performance report at the end of the calendar year covering the twelve months from July 1 through June 30 of the current fiscal year. This report will be submitted to the Family and Youth Services Bureau within the Administration for Children & Families.
- Comply with all policies and regulations set forth by the Maryland Department of Health (MDH) and the local department(s) related to permits and inspections, if applicable. Documentation of shelter licensing and/or certification that the shelter is in compliance with the laws, regulations, and policies of the county, and MDH, must be submitted to the Governor's Office of Crime Prevention, Youth, and Victim Services along with the Notification of Project Commencement and Grant Award and Acceptance letter for all grant awards. No funds will be reimbursed for the project until documentation is received.
- Non-discrimination requirements based on race, color, national origin, age, disability, religion, actual or perceived sex, gender identity, actual or perceived sexual orientation;

B. FVPSA Grant Requirements

FVPSA funded programs must comply with the following provisions:

- No income eligibility standard and no fees for assistance or services provided with FVPSA funds;
- No funds provided under FVPSA may be used as direct payment to any victim or dependent of a victim; and
- Voluntarily accepted services; no condition for receipt of emergency shelter.

As of January 3, 2017, the Family Violence Prevention and Services Program has revised definitions, rules, and regulations that apply to the program. To view these changes, please see:

<https://www.federalregister.gov/documents/2016/11/02/2016-26063/family-violence-prevention-and-services-programs>.

C. State Priority Areas

The following state priority areas have been identified:

- Provide counseling, advocacy, and self-help services to victims of family violence, domestic violence, and dating violence, and their dependents;
- Provide supportive services to victims and their dependents including but not limited to, counseling, case management, employment services, referrals, transportation services, legal advocacy or assistance, child care services, health, behavioral health, and preventive health services, culturally and linguistically appropriate services; and
- Coordinate accessible services for underserved populations, including tribal communities, LGBTQ individuals, persons with disabilities, culturally and linguistic specific populations, and individuals with Limited English Proficiency (LEP).

D. Confidentiality

Confidentiality pertains to the treatment of information that an individual has disclosed in a trusted relationship with the expectation that it will not be divulged to others in ways that are inconsistent with the understanding of the original disclosure unless permission is granted. Confidentiality is a core value shaping the work of domestic violence service providers. It is considered a fundamental element underlying safety and therefore guides the development and delivery of all services. Establishing a consistent federal standard for domestic violence programs, Family Violence Prevention and Services funded programs are required to follow the confidentiality provisions outlined in the Violence Against Women Act of 1994 (VAWA), which were strengthened and clarified in its reauthorization in 2005. There are three main requirements under FVPSA that pertain to confidentiality:

- Establish and implement policies and protocols for maintaining the confidentiality of records pertaining to any individual provided domestic violence services.
- Prohibit individual identifiers from being shared when providing statistical data on program activities and program services regardless of encryption, hashing, or other data security measures, without an informed, written, reasonably time-limited release as described in 42 U.S.C. section 13925 of the Violence Against Women Act Reauthorization of 2005. In addition to obvious identifiers such as name, address and social security number, it includes information that can potentially reveal the identity of a victim even if that person's name, address, or social security number was not provided. It can be a set of information that seems benign (e.g., type of employment, city of residence, race, religion, immigration status, number of children), but when combined can result in the identification of a victim.
- Keep the location of shelter programs confidential, except with written authorization of the person or persons responsible for the operation of such shelter.

E. Performance Measures

In addition to the above requirements, grantees will be required to track and measure program outputs and outcomes that directly support the Governor's Office of Crime Prevention, Youth, and Victim Services' objective of improving victim services for Maryland residents by identifying and establishing resources to assist victims in achieving self-sufficiency, improving victim safety, and ensuring victims and the community are aware of their rights and resources. Data for this could be collected by the following means:

- Short surveys asking about the victim's experience relating to these measures (Awareness of Services and Resources)
- Number of victims given brochures, program attempts to conduct outreach or prevention services, etc. (Awareness of Services and Resources, Self-Sufficiency)
- Number of sessions conducted with victim/family/other providers or stakeholders i.e. counseling, intake, impromptu court accompanying etc. (Safety/Self-Sufficiency and Awareness of Services and Resources)

All grants awarded under this funding opportunity will be required to report on the following mandatory

performance measures:

- Number of victims served.
- Number of victim responses to your Performance Measure assessment tool.
- Number of victims who felt safer as a result of this program.
- Number of victims who felt more self-sufficient as a result of this program.
- Number of victims who felt more informed of the services available as a result of this program.
- Number of victims who felt more informed of their rights as a result of this program.
- Number of new human trafficking victims served.

IV. APPLICATION PROCESS

Applicants are required to apply for grant funding through the Governor's Office of Crime Prevention, Youth, and Victim Services' web-based application process, which may be accessed through the homepage: www.goccp.maryland.gov by clicking on **GRANTS MANAGEMENT SYSTEM**, or going directly to the login screen using the web URL: <https://grants.goccp.maryland.gov>.

In order to use the Office's web-based application you must have a User ID.

If you have *not* previously applied through the web, go to the following web URL to obtain instructions and the information required to obtain a User ID and password:

<http://goccp.maryland.gov/grants/requesting-access/>

The last day to request a User ID is September 8, 2023. If you have previously applied through the web, use your existing User ID and password.

If you have previously applied to the Governor's Office of Crime Prevention, Youth, and Victim Services, but *do not have your User ID*, or are having *technical issues with the system*, contact the Governor's Office of Crime Prevention, Youth, and Victim Services' Helpdesk via email at support@goccp.freshdesk.com for assistance.

If you need assistance completing the program specific information required in the online application, please contact Rebecca Allyn at rebecca.allyn@maryland.gov

The online application must be submitted no later than 11:59 PM on September 29, 2023.

V. TRAINING/TECHNICAL ASSISTANCE (TA)

To help applicants prepare and submit applications that reflect the Governor's Office of Crime Prevention, Youth, and Victim Services established guidelines and procedures, training is provided through training videos posted on the Governor's Office of Crime Prevention, Youth, and Victim Services' website. These may be accessed through the following URL:

<http://goccp.maryland.gov/grants/gms-help-videos/>.

Please review the training videos prior to beginning your application to become familiarized with system guidelines, fiscal review and tips, civil rights requirements, etc.

Additionally, instructions for completing the online application can be found at <http://goccp.maryland.gov/grants/programs/>. Applicants are encouraged to review these instructions prior to completing the online application. The narrative section of the application should be completed in an outline-style format (retaining all numbering, lettering, and section headers).

Applicants are encouraged to utilize other available opportunities for technical assistance (TA) from national providers to complement program initiation or facilitate the adoption of risk/vulnerability/threat assessment tools used to address survivors of homicide.

VI. IMPORTANT DATES

Deadline to Request a User ID	September 8, 2023
Deadline to Submit an Online Application	September 29, 2023 11:59 pm
Letters of Intent/Denial Letters Emailed	October 2023
Award Packets Emailed	October 2023
Sub-award Start Date	October 1, 2023
Sub-award End Date	September 30, 2024

VII. APPLICATION EVALUATION

The Governor's Office of Crime Prevention, Youth, and Victim Services conducts an internal review of all formula grant applications to ensure applicants adhere to the Notice of Funding Availability eligibility criteria and program requirements. The Governor's Office of Crime Prevention, Youth, and Victim Services will also assess the merits of the proposed program in each of the required areas outlined in the Notice of Funding Availability Application Instructions located at <http://goccp.maryland.gov/wp-content/uploads/NOFA-application-instructions.pdf>.

Particular emphasis will be placed on the following sections of the application:

- Program goals and objectives
- Program strategy/program logic
- Spending plan and Budget (reasonableness, cost effectiveness, detailed justification per line item)

VIII. FUNDING SPECIFICATIONS

A. Funding Cycle

Commencement of FFY 2024 awards will begin October 1, 2023 and end on September 30, 2024. Funds are paid on a reimbursable basis.

B. Allowable Costs for Direct Services

The following is a listing of services, activities, and costs that are eligible for support with FVPS funds within a sub-recipient's organization:

- Provision of immediate shelter and related supportive services to adult and youth victims including paying for the operating and administrative expenses of the facilities for a shelter;
- Assistance in developing safety plans, and supporting efforts of victims to make decisions related to their ongoing safety and well-being;
- Individual and group counseling, peer support groups, and referral to community-based services to assist victims and their dependents, in recovering from the effects of the violence;
- Provision of services, training, technical assistance, and outreach to increase awareness of family violence, domestic violence, and dating violence, and increase the accessibility of family violence, domestic violence, and dating violence services;
- Provision of culturally and linguistically appropriate services;
- Provision of services for children exposed to family violence, domestic violence, or dating violence, including age-appropriate counseling, supportive services, and services for the non-abusing parent that support that parent's role as a caregiver, which may, as appropriate, include services that work with the non-abusing parent and child together;
- Provision of advocacy, case management services, and information and referral services,

concerning issues related to family violence, domestic violence, or dating violence intervention and prevention, including:

- o Assistance in accessing related Federal and State financial assistance programs;
- o Legal advocacy to assist victims and their dependents;
- o Medical advocacy, including provision of referrals for appropriate health care services (including mental health and alcohol and drug abuse treatment), which does not include reimbursement for any health care services;
- o Assistance locating and securing safe and affordable permanent housing and homelessness prevention services;
- o Transportation, child care, respite care, job training and employment services, financial literacy services and education, financial planning, and related economic empowerment services; and
- o Parenting and other educational services for victims and their dependents; and
- Provision of prevention services, including outreach to underserved populations.

The services, activities, and costs listed below are not generally considered direct crime victim services, but are often a necessary and essential activity to ensure that quality direct services are provided. Before these costs can be supported with FVPS funds, the Governor's Office of Crime Prevention, Youth, and Victim Services and the sub-recipient must agree that direct services to crime victims cannot be offered without support for these expenses, that the sub-recipient has no other source of support for them, and that only limited amounts of FVPS funds will be used for these purposes. The following list provides examples of such items including, but not limited to:

- Skills training for staff
- Purchasing training materials
- Training related travel
- Equipment and furniture

C. Unallowable Costs

The following services, activities, and costs cannot be supported with FVPS funds at the sub-recipient level:

- Lobbying and administrative advocacy
- Audit costs
- Property insurance
- Food/beverage for meetings, conferences, training, or other events
- Trinkets
- Medical costs
- Construction projects

The list above is not exhaustive. The Governor's Office of Crime Prevention, Youth, and Victim Services reserves the right to make additional budget reductions/restrictions and adjustments at its discretion.

D. Consultant Rates

The requirements related to consultant rates apply to all GOCOPYVS awards whether funded by State or federal funds. The maximum allowable compensation rate for consultant services is \$81.25 per hour or \$650 per day. Rates above this threshold will be considered on a case-by-case basis and require prior approval. Additional information and the required procedures for requesting prior approval are found at <https://goccp.maryland.gov/preauth-for-consultant-fees/>. Please note that charges at a rate above the established maximum rate that are incurred prior to the issuance of a GOCOPYVS written approval will be disallowed.

IX. DISTRIBUTION OF FUNDS & REPORTING REQUIREMENTS

The Governor's Office of Crime Prevention, Youth, and Victim Services will distribute awarded funds to grantees on a quarterly reimbursement of expenditures basis following the timely submission of corresponding quarterly fiscal and programmatic reports. These reports must be submitted through the Grants Management System. All programmatic electronic reports are due within 15 calendar days of the end of each quarter. Financial electronic reports are due within 30 calendar days of the end of each quarter. All reporting activity occurs through the Grant Management System, using the same User ID and password that were used for the application process.

For further post-award instructions, read the Special Conditions specific to your award in the GMS and read the General Conditions which can be found at:

<http://www.goccp.maryland.gov/grants/general-conditions.php>.

The Governor's Office of Crime Prevention, Youth, and Victim Services provides an exception for monthly reporting to non-profit entities that have applied for Domestic Violence, Family Violence Prevention and Services Act, Rape Crisis Intervention, Community Sexual Violence Prevention, Sexual Assault/Rape Crisis, Victims of Crime Act and Violence Against Women Act (awards must be over \$50,000) funds. The *Non-Profit Reimbursement Request* form is included with this Notice of Funding Availability and should be submitted with each application by uploading the form in the documents section in the Grants Management System.

A. Electronic Funds Transfer (EFT)

The Governor's Office of Crime Prevention, Youth and Victim Services encourages the use of electronic funds transfer (EFT). To obtain the appropriate form, the address to submit the form, and a general overview, including FAQs, refer to the following website:

<https://marylandtaxes.gov/divisions/gad/eft-program.php>. See Form GADX-10 and the GAD 710 Form to instruct first time vendors to update vendor information with the General Accounting Division(GAD)/Comptroller of Maryland and to instruct existing vendors how to update changes in banking information.

B. Match

There is no match required for this funding source. Do NOT enter a match into your budget. If you wish to show other financial or in-kind contributions to your program, it may be written into your narrative.

C. Supplanting, Transparency, and Accountability

Federal funds must be used to supplement existing state and local funds for program activities and must not replace those funds that have been appropriated for the same purpose. See the Office of Justice Programs Financial Guide (Part II, Chapter 3). There are strict federal laws against the use of federal funds to supplant current funding of an existing program. Jurisdictions must provide assurances and certifications as to non-supplanting and the existence of proper administrative/financial procedures.

A strong emphasis is being placed on accountability and transparency. Grantees must be prepared to track, report on, and document specific outcomes, benefits, and expenditures attributable to the use of grant funds. Misuse of grant funds may result in a range of penalties to include suspension of current and future funds and civil/criminal penalties.

X. APPLICATION CHECKLIST

To assist applicants, the Governor's Office of Crime Prevention, Youth, and Victim Services has provided the following application guidance for the FY 2024 Family Violence Prevention and Services (FVPS) Grant Program. Please follow the information below to successfully submit a streamlined application for this funding opportunity.

GMS Section	Is a Streamlined Response Permitted?	Instructions for Completion
Face Sheet	No	Enter all required fields as instructed in the NOFA Application Instructions
Project Summary	Yes	Revise this sample summary to fit your project: The <Agency Name's> FVPS program's goal is to prevent incidents of family violence, domestic violence, and dating violence and meet the needs of all victims and their dependents, including those in the underserved communities. The program allows the jurisdiction to address the immediate and future needs for victims of domestic violence. Grant funds provide <enter budget categories>.
Application Narrative		
Problem Statement/Needs Justification	Yes	Cut and Paste the following into this section: "Funding to improve victim services for those impacted by domestic and intimate partner violence."
Program Goals and Objectives	No	Provide a statement that conveys the goals of the program. Goals identify the program's intended short and long-term results. Identify specific objectives you wish to accomplish through implementation of the program. Objectives are specific, quantifiable statements of the program's desired results, and should include the target level of achievement, thereby further defining goals and providing the means to measure program performance.
Program Strategy	No	Explain in detail how the program will address the problem and accomplish the program goals and objectives. Include linkages to other programs, organizations, and stakeholders that will be involved in or impacted by the program. The strategy should be based on an underlying logic—i.e., a set of assumptions regarding the services the program provides, the impacts these services will have on the clients it serves, and the projected results within the community or the targeted population. The strategy should describe what the program proposes to do (e.g., education/training, case management, crisis intervention, group therapy, criminal investigation, etc.)
Program Measurement	Yes	Cut and Paste the following into this section: "Provided by the Governor's Office of Crime Prevention, Youth, and Victim Services."
Timeline	Yes	Cut and Paste the following into this section: October 1, 2023 - September 30, 2024
Spending Plan	No	Detail the timeline for the implementation of each budget line item requested within the grant timeline of October 1, 2023 - September 30, 2024

Management Capabilities	No	Enter all required fields and information as instructed in the NOFA Application Instructions for each budget category.
Sustainability	No	Enter all required fields and information as instructed in the NOFA Application Instructions for each budget category.
Person Completing the Application	No	Provide the name, phone and email of the person completing the application.
Budget Requirements		
Budget	No	Enter all required fields and information as instructed in the NOFA Application Instructions for each budget category.
Budget Justification	No	Enter all required fields and information as instructed in the NOFA Application Instructions for each budget line item.
Budget Prioritization	No	Enter all required fields and information as instructed in the NOFA Application Instructions for each budget line item.
Other Application Requirements		
Follow the instructions in the NOFA Application Instructions to complete the following: _____ Indirect Cost Rate Agreement or Documentation Supporting Use of the De minimis Indirect Cost Rate _____ Unique Entity Identifier (UEI number) and SAM Registration screenshot (Required) _____ Certified Assurances (Required) _____ Certification Regarding Lobbying (Required) _____ MOU's or detailed letters of support between all agencies involved in proposed virtual projects _____ Audit Findings/Corrective Action Plan (Required) _____ Single Audit or Audited Financial Statements (Required) _____ Proof of 501 (c)(3) Status _____ *Please note, the Subrecipient Organizational Capacity Questionnaire is no longer due at the time of application. If awarded, this completed questionnaire will be required post-award.		

***More information on each item above can be found in the [NOFA Application Instructions](#).**

Additional Applicant Resources:

Code for Federal Regulation Title 2 CFR: https://ecfr.io/Title-02/cfr200_main

Department of Justice (DOJ) Financial Guide: <https://www.ojp.gov/financialguidedojo/overview>

Maryland Code: <https://mdcourts.gov/lawlib/research/gateway-to-md-law/code-rules-laws-sources>

FBI Crime Data Explorer: <https://crime-data-explorer.fr.cloud.gov/explorer/state/maryland/crime>

211 Maryland - a statewide resource available by phone and internet 24/7 to connect residents to health and human resources: <https://211md.org/>

Maryland Hate Crimes Hotline: 1-866-481-8361