GOVERNOR'S OFFICE OF CRIME PREVENTION, YOUTH, AND VICTIM SERVICES
QR#105: HOW TO GENERATE GRANT APPLICATION SIGNATURE PAGES

GRANTS MANAGEMENT SYSTEM
QUICK REFERENCE SERIES

HOW TO GENERATE GRANT APPLICATION SIGNATURE PAGES

(Certified Assurances and Certification Regarding Lobbying forms)

The **Certified Assurances** and the **Certification Regarding Lobbying** forms comprise the last three pages of your submitted grant application (as generated and emailed when the application was submitted electronically in the GMS).

If you do not have a copy of this formatted grant application document, or if you haven't submitted your application yet, you can generate these forms from within the grants management system (GMS).

To access and print the **Certified Assurances** and **Certification Regarding Lobbying** forms for your grant application:

- In the left-hand navigation menu, click **Print**

- On the print menu, in the Report dropdown, select **Grant Application Report**

- The checkboxes displayed below allow you to print all pages/forms from this report or just the selected forms.

- To print just the *Certified Assurances* and *Certification Regarding Lobbying* forms, place a check in the **Assurances** and the **Anti-Lobbying** checkboxes and click on the **Generate Report** command button

Last Updated: 3/28/2022